



DREAMLINE CUSTOM AND MANUAL ORDERS IN SELLING CENTER

APPROVED RFQ'S MUST BE SIGNED AND RETURNED TO DREAMLINE CUSTOM GLASS TO COMPLETE ORDER PROCESSING

LOWES.DREAMLINE.COM

SUBMIT COMPLETED FORMS TO:

CustomGlass@DreamLine.com

-OR-

FAX TO: 1-855-652-9523



1. LOG INTO SELLING CENTER
2. HIT "NEW PROJECT"
3. ENTER IN SEARCH BAR: (FIELD: ITEM NUMBER)
 - 3.1. 163199 (SOS FOR DREAMLINE)
 - 3.1.1. SEARCH
4. ITEM INFORMATION:
 - 4.1. ENTER DEALER COST*
 - 4.1.1. COST & REENTER COST
 - 4.2. Calculate Cost
 - 4.2.1. ECP WILL APPEAR
 - 4.3. NEXT
5. Model Information:
 - 5.1. Model Number: DL-CUS-XXXXXX
 - 5.2. TYPE IN DESCRIPTION (CUSTOMER LAST NAME CUSTOM ORDER)
 - 5.3. LEAD TIME: 10-14 DAYS
 - 5.4. PRICE AUTHORIZED BY:
 - 5.4.1. VENDOR CATALOG
 - 5.5. NEXT
6. VENDOR INFORMATION:
 - 6.1. Vendor ID: 95362



**Dealer Cost will reflect any current promotional discount; at your discretion those savings may be passed onto the consumer*

DREAMLINE CUSTOM GLASS HOTLINE
1-855-239-1003

DREAMLINE[®]
CUSTOM GLASS GROUP
The Standard for Custom Doors

This process is to be used for all Custom Glass Orders, Non-Catalog Items, and Post-Order Support Requests

HOW TO

ORDER USING GENESIS

- 1 When opening up Genesis go to Lowe's Sales Page by pressing **1.4**
- 2 Enter Item# (listed on Lowes.com) use the tab button to add **PL (Pickup Later)**
- 3 Change load to **PL (Pickup Later)**
- 4 Press **Enter**
- 5 Electronic Catalog Lookup will appear with BathAuthority/DreamLine products – Press **Enter** Again
- 6 Select DreamLine by pressing **S** and then **Enter**
- 7 View **Catalog Item**
- 8 Pick **Delivery** or **Pick Up at Store**
- 9 Press **F9** twice
- 10 Once on the next page, Press **F9** a third time
- 11 On the Customer Info Request Page, **fill out the info** and **Submit the Order**